



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region I  
**PANGASINAN DIVISION II**  
Canarvacanan, Binalonan, Pangasinan  
Telephone No. (075) 511 4298



DIVISION MEMORANDUM

No. 294, S. 2017

TO: **Elementary School Heads**  
**Public Schools District Supervisors**

FROM: **ATTY. DONATO D. BALDERAS, JR.**  
Schools Division Superintendent

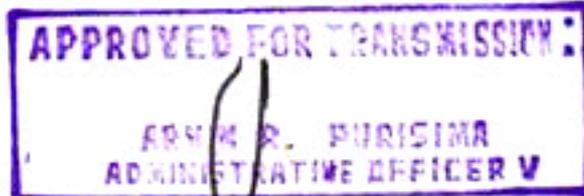
SUBJECT: **Delivery Information Sheet for Science and Mathematics Equipment for Public Schools in Grades 1 to 3 and 4 to 6**

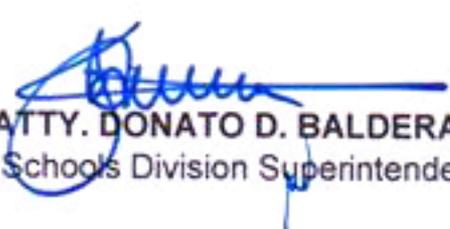
DATE: **August 8, 2017**

**PARTICULARS**

Relative to the attached communication from the Contract Management Division of the DepEd Central Office re: non-submission of the accomplished Delivery Information Sheet for Science and Mathematics Equipment for Public Schools in Grades 1 to 3 and 4 to 6, you are hereby directed to accomplish the attached forms and submit them at the Planning and Research Unit on or before August 22, 2017.

For your information and strict compliance



  
ATTY. DONATO D. BALDERAS, JR.  
Schools Division Superintendent

**DONATO D. BALDERAS, JR.**  
Schools Division Superintendent  
Division of Pangasinan II  
Region I

Dear **Atty. Balderas**,

Cheers to you and to all the staff in your Division!

This has reference to the email of the Contract Management Division (CMD), Procurement Management Service, DepEd Central Office informing your Division of the letter we sent to all public schools in your division thru an email in February 2017.

The letter to the public school contains a delivery information sheet for the school to accomplish. This delivery information sheet's objective is to monitor the deliveries of Science and Math Equipment under the project "Mass Production and Supply and Delivery of Science and Mathematics Equipment for public schools in Grades 1 to 3 and Grades 4 to 6 of Bureau of Learning Resources (Cebu), formerly the National Science Teaching Instrumentation Center (NSTIC).

We wish to inform you that as of 30 June 2017, there are still some public schools in your division that have not yet submitted the accomplished forms nor acknowledged receiving the letter.

In this connection, CMD would like to request your kind assistance to coordinate with these public schools to facilitate the submission. Attached herewith are the list of public schools with no submission and the delivery information sheet to be accomplished, for your reference.

Please note however, that we also are currently monitoring a new project as of 2017 (*Mass Production, and Supply and Delivery of Science and Mathematics Equipment Packages to Public Elementary Grades 4 to 6 and to Senior High School, Grades 11 and 12*).

To avoid confusion, we have provided different blank forms to be accomplished by the recipient schools. Please be guided by the table below to distinguish the old from the new project, which are both monitored by the CMD office.

Key Identifying Factors to Differentiate the Two Projects Being Monitored		
Project	Old (On Follow up)	New (Current)
Item Descriptions	SME Kit (please refer to the sent attachments)	SME Kit (please refer to the sent attachments)
Recipient Grades	1 to 3 and 4 to 6	4 to 6 and 11 to 12
Delivery Period	2016 (completed)	2017 (ongoing, until Oct for the SHS)
Where to Send/Email submission	deperpscmt@gmail.com	procms.cmd@deped.gov.ph

We strongly advise the schools to accomplish the forms completely and not to alter any content of it, except for the required fields to be filled in. They may submit using the formats: MS Word, MS Excel, JPEG or PDF.

For any clarification, concerns in this regard, we may be contacted at (02) 635-3762.

Thank you very much in anticipation of your kind consideration and favorable response to our request.

Very truly yours,

**ADONIS R. BARRAQUIAS**  
Chief Administrative Officer  
Contract Management Division  
Procurement Management Services  
DepEd Central Office

Region I		QTY SUBMISSIONS	
DIVISION	SCHOOLS	WITH	WITHOUT
Alaminos City	37	21	16
Batac City	26	26	0
Candon City	29	1	28
Dagupan City	34	3	31
Ilocos Norte	318	9	309
Ilocos Sur	449	85	364
La Union	311	24	287
Laoag City	34	3	31
Pangasinan I	548	538	10
Pangasinan II	462	16	446
San Carlos City	58	3	55
San Fernando City	26	0	26
Urduyeta City	45	4	41
Vigan City	18	0	18
<b>TOTAL</b>	<b>2395</b>	<b>733</b>	<b>1662</b>

30.61%

69.39%