



DepED
DEPARTMENT OF EDUCATION
Region I
Pangasinan Division II
Binalonan

Unnumbered Memorandum

To: Chief Education Supervisors(CID/SGOD)
Education Program Supervisors
Public Schools District Supervisors
School Heads (Elementary/Secondary Schools)

From: **ATTY. DONATO D. BALDERAS, JR.**
Schools Division Superintendent

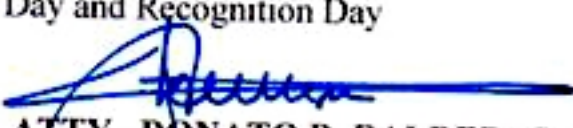
Subject: Schedule of 4th Quarter Examinations, Preparation / Checking of Forms and
Conduct of Graduation/Moving-Up Exercises, Completion and Recognition Day,
SY 2017-18

Date: March 6, 2018

Particular

In preparation for the conduct of School Year-End Rites and Recognition Day, the following shall be the schedules to be followed strictly this March and April, 2018:

March 12 and 13, 2018	- 4 th Quarter Examination (all levels)
March 14, 2018	- Checking of Test Papers
March 15 and 16, 2018	- Computation of Grades and Preparation of Grade Sheets
March 19, 2018	- Preparation of Learners' Report Cards and Summary of Ratings
March 20, 2018	- Preparation of Form 137/School Form 10
March 21, 2018	- Preparation of Other School Forms (SF 1 – 9)
March 22, 2018	- School Checking of Forms (by the Checking Committee)
	Deliberation of Honors and Awards (by the Awards Committee)
March 23, 2018	- Announcement of Awardees (by the AC – Awards Committee)
March 26-28, 2018	- Filing of Protest
April 2-6, 2018	- Conduct of Graduation, Moving-Up Exercises, Completion Day and Recognition Day


ATTY. DONATO D. BALDERAS, JR.
Schools Division Superintendent

