



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region I
PANGASINAN DIVISION II
Canarvacanan, Binalonan



DIVISION MEMORANDUM

No. 258 S. 2018

TO: PUBLIC SCHOOLS DISTRICT SUPERVISORS
SCHOOL HEADS (ELEMENTARY AND SECONDARY)
DISTRICT COORDINATORS FOR GUIDANCE
GUIDANCE COUNSELORS
SCHOOL COORDINATORS FOR GUIDANCE or
GUIDANCE DESIGNATES (Elem. & Sec.)

FROM: ATTY. DONATO D. BALDERAS, JR.
Schools Division Superintendent

SUBJECT: DIVISION SEARCH FOR MOST FUNCTIONAL GUIDANCE CENTER SY 2018–2019

DATE: August 28, 2018

PARTICULARS

1. This is to inform the field that the Division Search for Most Functional Guidance Center will resume this SY 2018 – 2019 with the following mechanics:

A. The evaluation for the search will be conducted in two (2) phases:

Phase 1 – District / Municipal Level

1. All schools of the 32 districts and all secondary schools of the three Congressional districts of our division are entries for the said search for the district/municipal level;
2. Top 3 schools will be selected from each District for the Elementary/Municipality for the Secondary;
3. The school that will be first in rank (top 1) will be the District's / Municipal's entry for the Division Level;
4. Schedule of evaluation will be between September to October, 2018; and
5. Evaluation team comprises of the following:

Elementary:

Chair: Public Schools District Supervisor

Vice-Chair: District Guidance Coordinator

Members:

1. Selected School Head
2. Selected School Head
3. Selected School Head

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ADMINISTRATIVE OFFICER V

Secondary:

Chair: Lead School Principal of the Municipality

Vice-Chair: Selected School Head

Members:

1. Selected School Head
2. Selected School Head
3. Selected School Head

Phase 2 – Division Level

1. Top 10 schools will be selected from the Elementary and Top 5 schools will be selected from the Secondary;
2. Schedule of evaluation will be between November, 2018 to January, 2019; and
3. For the Division Evaluation team comprises of the following:

Chairman: EMETERIO F. SONIEGA, JR., Ed. D.

EPS, EsP and Guidance

Vice Chairman: ANNABELLA G. DINGWASEN, RGC

SHS Guidance Counselor II, Alejandro F. Oligan NHS

Members:

4th Congressional District

1. **PRISCILLA L. FAJILAN**
Guidance Counselor
Benigno V. Aldana NHS
2. **RIZALINA SERRAN**
Guidance Counselor
Benigno V. Aldana NHS
3. **JOY ESQUERO**
Guidance Counselor
Juan G. Macaraeg NHS

5th Congressional District

1. **CHERYL Z. ALLAS, RGC**
Guidance Counselor
Tayug NHS
2. **JENNIFER P. GAMBOA, RGC**
Guidance Counselor
EPAC
3. **DIVINIA T. ESPEJO, RGC**
Guidance Counselor
LMMSAT
4. **LELANIE G. GAMAZON**
Guidance Counselor
LMMSAT

6th Congressional District

1. **MARIA AMOR VENA E. BIAGTAN, RGC**
Guidance Coordinator
Mangaldan NHS
2. **MELISSA INES D. DE GUIA**
Guidance Counselor
Mangaldan NHS
3. **FAY MIA C. CASACLANG, RGC**
Guidance Counselor
Manaoag NHS
4. **MA. ELENA E. QUESORA**
Guidance Counselor
Manaoag NHS

B. Evaluation will be done unannounced.

C. An Awarding Ceremony will be conducted as a culminating activity for the search.

2. All schools both in the elementary and secondary are required/obliged to participate.
3. Immediate dissemination and compliance is directed.

ATTY DONATO D. BALDERAS, JR.

Schools Division Superintendent

APPROVED FOR TRANSMISSION

ARVIN R. PURISIMA
ADMINISTRATIVE OFFICER V