



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
REGION I  
PANGASINAN DIVISION II  
BINALONAN



DIVISION MEMORANDUM NO. 518 s. 2018

**TO:** ASSISTANT SCHOOL DIVISION SUPERINTENDENTS  
PUBLIC SCHOOLS DISTRICT SUPERVISORS  
ELEMENTARY AND SECONDARY SCHOOL HEADS  
ELEMENTARY AND SECONDARY TEACHER APPLICANTS  
ALL OTHERS CONCERNED

**FROM:** ATTY. DONATO D. BALDERAS, JR.  
Schools Division Superintendent

**SUBJECT:** HIRING OF TEACHERS FOR SCHOOL YEAR (SY) 2019-2020

**DATE:** November 19, 2018

**PARTICULARS**

Due to anticipated natural vacancies and newly created items for Teacher positions to be given in this Division for School Year 2019-2020 and in response to the mandate of the Department of education to provide quality education to all Filipino learners through the K to 12 Basic Education Program by ensuring that teachers to be hired are highly competent, the evaluation and selection of teacher applicants will be conducted by this Division on January – February 2019.

To ensure the smooth application process, all applicants shall adhere to the requirements provided in DepEd Order No. 7, s. 2015 for ELEMENTARY AND JUNIOR HIGH SCHOOL (JHS) applicants and DepEd Order No. 3, s. 2016 for SENIOR HIGH SCHOOL (SHS) applicants.

**PROCEDURE:**

- All applicants shall submit their written application with applicant number supported by the other documents as stipulated in the DepEd Orders;
- All applicants shall register to the Division-made online tracking of applicants at:  
[tinyurl.com/pang2elem2018](http://tinyurl.com/pang2elem2018) for elementary  
[tinyurl.com/pang2jhs2018](http://tinyurl.com/pang2jhs2018) for JHS  
[tinyurl.com/pang2shs2018](http://tinyurl.com/pang2shs2018) for SHS
- All elementary and JHS applicants shall submit their pertinent documents to the elementary or secondary school nearest to them OR to the school where they intend to teach until December 14, 2018. JHS applicants shall identify their area of specialization on the lower left side of their folder;
- Elementary school heads shall submit all applicants' pertinent documents to the District Office until December 18, 2018. Public Schools District Supervisors shall submit all applicants' pertinent documents to the Office of the OIC – ASDS Pagatpatan until December 20, 2018;
- All secondary school heads shall submit all applicants' pertinent documents to the Office of the OIC – ASDS Ubaldo December 20, 2018;
- All SHS applicants shall submit their pertinent documents to the Office of the OIC – ASDS Ubaldo until December 20, 2018. SHS applicants shall identify their subject group on the lower left side of their folder.

Schedule and list of applicants to be evaluated shall be posted to conspicuous areas in the Division and in the official division website: [depdepang2.com](http://depdepang2.com) by January 2019.

For your information and guidance.

ATTY. DONATO D. BALDERAS, JR.  
Schools Division Superintendent

For the Schools Division Superintendent:

  
ELY S. UBALDO, Ed. D.  
OIC-Assistant Schools Division Superintendent

